

Minutes
Coordination of Wrap-Around Services Working Group
9:00am – 11:00am, Friday 24 February 2016
FFSN, 1st Floor, Cockburn Integrated Health Services,
11 Wentworth Parade, Success

Chair: Jennie Gray (Anglicare)

Participants: Jenni Gordon (SWMPF), Bev Jowle (Fremantle Family Support Network), Traci Cascioli (St Patrick's Community Support Centre), Jade Gallaher (Housing Authority), Ann McKay (Department for Child Protection and Family Support), Antonella Segre (ConnectGroups)

Apologies: David Cain (Uniting Care West), Brent Lippiatt (Department of Social Services), Paul Hogan (Cockburn Community Care), Olwyn Craske (Ruah Inreach Fremantle), Heather Hobert (Disability Services Commission), Clory Carrello (Cockburn Integrated Health)

1. Welcome, Introductions and apologies

2. Volunteer to take minutes

Traci Cascioli

3. Approval of minutes of meeting 29th January 2016

Antonella to be added to the list of apologies from last meeting.
Otherwise minutes approved without change.

4. Actions arising from the minutes

All business arising covered in the agenda items below.

5. Report back inter-agency social function

The event was well attended and the tools were well received. St Pats are going to use the tools in an all staff training session in March.

6. Think Tank Update

Jenni gave feedback from the last Think Tank meeting held on the 9th February. The meeting was held as a follow up to the first meeting to resolve the cross-sector funding issue experienced by Caralee Community School for their after-school homework program. The meeting was very

successfully chaired by David Cain and was attended by representatives from the City of Melville and Melville High School as well as Jason Shapcott from Caralee Community School. Good outcomes were achieved with Melville High School agreeing to contribute funding towards the program and to make available their Aboriginal Engagement Officer to the homework group. City of Melville currently provides the venue and an afternoon tea.

Actions:

- Jenni to continue writing up notes on the session.
- The parties who attended to be asked to provide their reflections on the collaborative process.
- Karin to follow up with media to investigate a possible good will story.
- Karin to send out a letter to Department of Education and City of Melville thanking them for their engagement in the Think Tank process.

7. Client Focus

Jenni reported that there had been concerns that the survey questions, previously decided on by the CWS group for sending out to organisations to survey their interest in tools for person centered care, were perhaps too vague and that the tools required clarifying. The group was also reminded that time is a significant factor and that the development of the tool or tools needed to be commenced as soon as possible if we are to achieve our outcome within our funding period.

After a discussion on potential tools, and a clarification around the wording of the survey, the following was decided:

The survey will be sent out using the Doodle Poll and will simply state:

“In the interests of improving person centered practice, the SWMPF CWS group can provide

- A definition cheat-sheet, to develop a shared understanding of the continuum of person-centered practices
- A self assessment tool for organisations to rate their programs in terms of level of person-centered practice.

Would you be interested in these tools? Yes/No

We are developing a person centered practice resource library. Do you have anything that you would like to include?

Actions

- Jenni to send out Doodle Poll and to allow 10 days for organisations to respond. Jenni to bring back the results to the next CWS meeting.
- Jennie Gray to provide resources that Anglicare have developed to start off the resource library.

8. Any other business

- Bev mentioned that the FFSN had recently had their official launch and that they were already getting a lot of referrals. She also mentioned that she had had been engaging with the local Aboriginal Community and that there was no Aboriginal Network for Cockburn area and no Aboriginal funded services.
- Sadly, it was Ann McKay's last CWS meeting as she will soon be retiring. The group thanked Ann for her work and dedication to the SWMPF and to wish her all the best for her retirement.

9. Next Meeting- date and venue

Friday 18 March, 9:00am at St Patrick's Community Support Centre, 12 Queen Victoria Street, Fremantle.