

**Minutes**  
**Coordination of Wrap-Around Services Working Group**  
**9:00am – 1100am, Friday 26<sup>th</sup> August 2016**  
**St Pat's, 12 Queen Victoria Street, Fremantle**

**Chair:** Jennie Grey (Anglicare)

**Participants:**

Jenni Gordon (SWMPF), Traci Cascioli (St Patrick's Community Support Centre), Katarina Barjaktarevic (community representative), Paul Burge (CPFS), Paul Hogan (Cockburn Community Care), Heather Hobert (Disability Services Commission), Jill Zumach (Cockburn Community Care)

**Apologies:** Tracy Foulds (Explorability), Jade Gallagher (Housing Authority), Bev Jowle (FFSN)

**1. Welcome, Introductions and apologies**

Paul Hogan will be leaving the working group. We would like to thank Paul for the valuable contributions that he has made to the group. In addition, we would like to welcome to Jill Zumach from Cockburn Community Care to the group.

**2. Volunteer to take minutes**

Jenni Gordon

**3. Approval of minutes of meeting 22<sup>nd</sup> June 2016**

Approved

**4. Actions arising from the minutes**

To be discussed as part of the agenda items.

**5. Person-centred approach resources**

A discussion tool place regarding what person-centred resources might look like and how these resources could also potentially be developed into a more tangible project. Out of this discussion the following ideas regarding the way forward were raised:

- The group will continue to produce an online resource that will be geared towards being consciousness raising rather than prescriptive in nature (see examples attached).
- Traci put forward the idea of creating a 'service passport' for clients. This would be a document/booklet that clients could use to record service information, for example, the names of the agencies and people at those agencies that they work with. Working group members to begin thinking about what key features a resource of this kind might have e.g. person-centred tag line.
- To work on a project that would be of benefit, for example, to the family and DV sector, NDIS or mental health we would need to be responding to an identified need. We therefore need to engage with individuals working within these sectors to establish if such a need exists.

#### Actions

- Traci, Jennie, Katarina and Heather to canvass opinion from clients on the value of a 'service passport' and what features should be incorporated.
- Jennie will set up a meeting with Russel Smith (NDIS-My Way) and Anne Moore (Lucy Saw Centre) to gauge their interest in us potentially doing a project within these areas.

#### **6. Priorities set for Stage 2**

These issues were discussed under the previous item

#### **7. Any other business**

- A suggestion was made that in order to facilitate communication between working groups we should have a brief summary written up after each meeting that would then go to the other working groups to have as part of their agenda items.
- Jenni mentioned that she and Judy were in the process of exploring social media options for the SWMPF which would hopefully facilitate this kind of communication between working groups and members more generally.



### **5. Next Meeting- date and venue**

Friday 16<sup>th</sup> September, Disability Services Commission, 71-73 Norma Road Myaree, corner of Marmion and Norma Road