

## **Minutes**

### **Meeting of Wrap-Around Services Working Group 9am-11am Friday 10 February 2017 St Patrick's, 12 Queen Victoria Street, Fremantle**

**Chair:** Jennie Grey (Anglicare)

**Participants:** Traci Cascioli (St Patrick's Community Support Centre), Jade Gallaher (Housing Authority), Katarina Barjaktarevic (Community Representative), Heather Hobert (DSC), Jenni Gordon (SWMPF)

**Apologies:** Jill Zunack (Cockburn Community Care, Tracy Foulds (Explorability), Brent Lippiatt (Community member) Paul Loseby (St John of God), Antonella Segre (Connect Groups), Clory Carrello (Cockburn Integrated Health, Paul Burge (CPFS),

#### **1. Welcome, Introductions and apologies**

#### **2. Volunteer to take minutes**

Traci Cascioli

#### **3. Approval of minutes of meeting 25 November 2016**

#### **4. Actions arising from the minutes**

NDIS to join SWMPF membership: Jennie Grey raised the question- with only a few months to go before the end of the current round of SWMPF funding, is it a good time to take on new members? The group agreed that the invite to Sue and Lucy Saw should be deferred.

#### **5. Person-centred approach resources document**

The document is still with the graphic designer. Jenni will follow up on the formatting.

#### **6. Service Passport Update**

<b>Product</b>	<b>Total</b>
BP + handbook (500)	\$ 3 076
Snap + handbook (500)	\$2 768

- It was agreed that CWS is tentatively going with Branded Promotions for the passport cover and Snap for the insert.

The total cost of producing 500 passports will be in the region of \$3100. It was decided that SWMPF would be approached for a contribution towards the production costs and the balance would be made up through advanced sales to agencies at a cost of \$8 each. After discussion, a number of agencies were identified: St Pats, Anglicare, Partners in Recovery and Uniting Care West. Traci to approach St Pats and Black Swan (Partners in Recovery) and Jenny Grey to approach Anglicare and Uniting Care West.

The passports would not be customized at this point to keep the cost as low as possible.

## **7. Yammer**

33 SWMPF members are now linked into Yammer. Jenni alerted the group to the fact that there are some issues with the notification function and that members should check their notification settings and check Yammer from time to time to keep abreast of updates.

## **8. Mental Health Conference update**

Katarina distributed a flyer for the conference and reminded members on the importance of the conference. There is no further update regarding the cost of the CWS poster display at the conference at this date.

## **9. Other business**

Think Tank: The idea of holding a think tank discussion on the topic of Safety in Community Housing was presented by Jennie Grey to the SWMPF leadership group. There was a lot of support for the idea. After a discussion of the members of the CWS group around potential formats for the this think tank, and the best way to garner support from key strategic decision makers, the group decided to take raise the topic at the next Leadership group to 1) Confirm they support 2) Gather their feedback on formats 3) Request their assistance in promoting the TT to the identified key invitees. The CWS group may then finalize the arrangements at the next CWS meeting.



Jennie Grey informed the group that she would be resigning as Chair and member as she would be taking up a new appointment at WACOSS. The group thanked her for her commitment and participation and her wonderful work as chair. We wish her well in her new position. Traci Cascioli was elected as the new chair.

## **9. Next Meeting**