

**Minutes**  
**Coordination of Wrap-Around Services Working Group**  
**9.00am – 11.00am, Friday 16<sup>th</sup> September 2016**  
**Disability Services Commission, 71-73 Norma Road, Myaree**

**Chair:** Jennie Gray (Anglicare)

**Participants:**

Jenni Gordon (SWMPF), Traci Cascioli (St Patrick's Community Support Centre), Katarina Barjaktarevic (community representative), Paul Loseby (St John of God), Heather Hobert (Disability Services Commission), Tracy Foulds (Explorability), Bev Jowle (FFSN), Brent Lippiatt (Community Member)

**Apologies:** Jade Gallagher (Housing Authority), Jill Zumach (Cockburn Community Care), Antonella Segre (ConnectGroups)

**1. Welcome, Introductions and apologies**

We would like to welcome Brent back to the working group. We are looking forward to his ongoing contribution to the group.

**2. Volunteer to take minutes**

Jennie Gray and Jenni Gordon

**3. Approval of minutes of meeting 26 August 2016**

Approved

**4. Actions arising from the minutes**

To be discussed as part of the agenda items.

**5. Person-centred approach resources**

A discussion tool place around the person-centred resource document put forward by Jennie

Actions

- Jennie to edit the document and distribute final draft before the next meeting (attached).

## **6. Service Passport**

Good feedback has been received from Katarina, Traci and Jennie with regards to the perceived need within the community for a service passport. Traci brought in an amazing prototype of a service passport for us to look at.

Discussion around design, content and language – for example, could include a charter of PCP rights, expectations and responsibilities, and possible funding sources including small grants and Local Govt funding

### Actions

- Tracey to ask her husband to research the price and suitability of wallets available online.
- Bev or Traci to explore Doc u Print quote
- All bring examples of other resources that show possible formats for a service passport

## **7. Think Tank**

Discussion about the future of the Think Tank, and ways to raise profile and use of this resource across the sector, as many systemic issues are known to exist such as the gap between NDIS and HACC.

- Jennie to circulate template letter for Mental Health Carers referral to NDIS, must be permanent (attached).
- Delegation visiting NDIS trial site will explore above barrier further
- Jenni/Judy to follow up with Dylan re suggestions about re-branding

## **8. Any other business**

- Jennie has made contact with Anne Moore (Lucy Saw) with regards to setting up a meeting. In addition, Jennie is in the process of contacting Susan Fielding from the NDIS to arrange to meet.
- Katarina gave feedback about other reference groups she has joined, and relevant resources available. She invited members to give any feedback to the ref groups via herself.
- Recommend adding update from other working groups as a standing agenda item, and/or inviting members

### **Next meeting – date and venue**

The next meeting will take place on the 28<sup>th</sup> October at St Pat's.