



Minutes
SWMPF Working Group on
Vulnerable and At Risk Children and Young People
9.30am – 11.30am, Friday 28th July, 2017
Fremantle PCYC

Chair: Simone Ryan

Participants: Sophie Doy (City of Fremantle); Judy Walls (SWMPF); Jenni Gordon (SWMPF); Glen Swannell (Murdoch Police); Gavin Radice (Palmyra Police); Alison Teakle (Lakelands SHS); Alana Pritchard (Lakelands SHS); Sue Kirkam (South Lake PS); Yvette Little (FFSN); Denise Henden (Dep of Education); Kerry Wadsworth (FFSN); Cynthia Becher (DSS); Russ Eldean (Community Policing); Daniel Mooney (Community Policing); Julie Mitchell (SMYL); Felix Ross (City of Melville); Vania Dapaz (DCPFS)

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Apologies: Julie Gorman (Fremantle PCYC), Michael Piu (St Patrick's Community Support Services), Joan de Castro (City of Cockburn),

2. Updates from the SWMPF Steering Committee and Leadership Group

Judy informed the group that the (new) Department of Communities has agreed to provide limited continued funding for the SWMPF backbone. The amount provided is not sufficient to support all of the work that the SWMPF does and as such, we are continuing with our fundraising efforts. However, the current funding will enable us to continue with the work of this group and that of the Davis Park working group.

3. SWMPF Imagined Futures Initiative:

-review of aim, outcomes and strategies

At the last meeting, members of the working group were requested to review sections of the project document and provide feedback. A question was raised regarding an outcomes measurement framework for the project. Once the outcomes have been agreed upon we could turn to developing an appropriate measurement framework.

A programme called "Keeping Kids in School" that is facilitated by the education department was discussed – which worked together with local businesses to refuse to serve students during school hours. Denise said that she had been involved in that programme and would bring in some information on it to our next meeting. See link below.

<http://det.wa.edu.au/studentsupport/behaviourandwellbeing/detcms/navigation/student-attendance/?page=5>

Action:

Any additional feedback on the project document can be e-mailed to Judy.
Alana to look into a pilot programme, specifically the measurement framework used.



-community engagement

A discussion took place regarding the use of the term community within the project. It was agreed that for the purposes of the project, community would refer to the [kids young people](#) in the programmes, their parents/family and teachers. [Also included in a broader sense would be local community organisations \(et, Ottey Centre\) and potentially local businesses.](#)

-Youth Advisory Group

Cockburn, Fremantle and Melville already have an advisory group for youth at the council level, however, we are looking for one specific to [our this](#) project. Sophie suggested that we look at a youth ambassador approach where we are looking for feedback from kids. This can piggy back on the kids already involved in the Change Champions [for participation](#). It fits well with the mentoring outcomes of the project as we can get the older kids to get feedback from the younger kids.

Action:

Felix ([City of Melville](#)) and Sophie ([City of Fremantle](#)) will take responsibility for the youth ambassador element of the project, [and liaise with Simone, as she knows the young people involved.](#)

4. Governance and management of SWMPF *Imagined Futures* Initiative:

-Co-chair

[The question of Co-Chair of the working group was discussed. Kerry \(FFSN\) nominated for the position, and there were no further nominations. As such Kerry will be the co-chair of the working group. ~~It was agreed that this will be which was considered~~ a good fit given the FFSN's role in the family support outcomes of the project.](#)

-Brokerage fund management mechanism

[We have the The Innovative Funding Grant of \\$75 000, which forms part of the SWMPF grant funding 2016/17 from DLGC -has been granted to for this programme. The funds will be held by the SWMPF through St Pat's as the auspicing body. The brokerage fund mechanism is in draft form, once completed it will go to the Steering Committee for endorsement. \[The mechanism was discussed and the following changes ~~Some changes to the document presented~~ were suggested by working group members.\]\(#\)](#)

Maximum grant: include an exemption clause to consider amounts greater than ~~\$\$~~10,000.

Small grant: up to \$2 500 will now be considered a small [grant](#) amount. A minimum of ~~35~~ members will be required for approval (Chair, Co-Chair and ~~an three~~1 independent members)

Application process: it was agreed that amounts up to \$2 500 could be tabled at working group meetings. Individuals to present a maximum of a one page proposal to the working group.

Reporting process: individuals to provide dot points of what worked, what didn't work and what we would do differently. The SWMPF is using the Try, Test and Learn method that has been developed by the DSS as the ethos of our work.



It was stated that salaries cannot be paid out of this fund but it could go towards paying individuals ~~/ consultants who had been~~ brought in to perform ~~a~~ specific tasks.

Action:

Judy and Jenni will make these changes to the Brokerage Fund section of the TOR.

5. Transition to High School Program

Simone provided an update on the high school transition program, to be called 'Change Champions'. The programme started up on Wednesday 26th July at Lakelands SHS. Twenty-five kids are participating, with more girls attending than boys. It is a closed group so there will not be kids coming in and out of the programme during the term. Sexual Health Quarters were there this week and the kids began learning boxersize. Ally has received some good feedback from this weeks programme. A member of the teaching staff will attend each week and the kids will ~~be provided with afternoon snacks. have access to food from the canteen.~~

6. Resilience Building Program in Primary Schools

Simone provided an update on the primary school resilience programs. The programme will start up again next week. In term 3 they are planning to do more sport based activities with a focus on lawn bowls.

7. Any other business

-Alana mentioned that Lakelands SHS will be holding an Act, Belong, Commit event on the 21st September. This event will provide entertainment for kids as well as host a number of agencies to deliver information. They are looking for more agencies to be involved so for anybody who wants to be a part of the event please be in contact.

-2 August a year 6 parents meeting will be held at Lakelands regarding the transition and enrolments to high school.

-Shana (City of Melville) ~~ain~~ is also arranging a Caralee Community School/Melville High parent meeting to help families enrol their children into high school. Lakeland & South Lake PS are also interested in this idea and will be explore further with the group after the Caralee experience.

- Julie asked what happens to kids that have fallen out of the school system. Denise informed the group that primary schools will send data to the relevant area high school for transitioning children. If a child does not turn up, the school will inform the Department of Education that the child's whereabouts are unknown. The responsibility will then fall to the department to try to locate these children. This is often a difficult process.

-Sue mentioned that she herself had a list of children that are not attending school. The police suggested that Sue send this list through to them and they would follow it up. Vania mentioned that she would look into what her department could do to assist.

-Judy mentioned that she would like to get Save the Children to come into our next meeting and give a brief presentation on the kind of collaborative work that they are doing. Everyone agreed that this would be a good learning opportunity.



Action:

Judy to arrange a presentation date with [Save the Children](#).

8. Next meeting – Friday August 25th, 9.30-11.30am at SMYL, 56 Marine Terrace, Fremantle