

Minutes

**Meeting of the SWMPF Social Planning Working Group
9.30am, 21 August 2014
St Patrick's Community Support Centre**

Chair: Mel Croke (Regional Manager, Department of Housing)

Participants: Sally Kirk (Senior Senior Practice Development Officer, Department for Child Protection and Family Support); Angela Zeck (local resident); Jackie Davis (Executive Officer, Business Development & Strategy, Fremantle MedicareLocal); Jennifer Snell (Manager, Supported Accommodation Services, UnitingCare West); Robert Shaw (Skills for Education and Employment Administrator, SMYL Community Services); Jane Brinsden (Librarian, Fre-info community information service, City of Fremantle); Kellie Bennett (Community Development Coordinator, City of Melville); Megan Milligan (Senior Health Promotion Coordinator, South Metropolitan Population Health Unit)

Apologies: Karin MacArthur (SWMPF Community Partnership Broker)

Minute-taker: Nadine Hicks (Manager, Corporate Services, St Patrick's Community Support Service)

1. Welcome

2. Approval of the minutes

Minutes were approved without change

3. Business arising from the minutes of 23 June 2014

- The data Robert was to have obtained re school leavers is no longer available. He will try Centrelink.
- The SHOR data Sally was to obtain isn't accessible. Request that Karin ask Glenn.
- Sally will approach principal of Winterfold school to request data on number of students in high risk categories, attendance, etc.

4. Draft Template for Davis Park

- Megan to write health section on Fremantle
- Still need police data and stats on vandalism/damage – Karin is following up
- Mel to provide make-up of accommodation types
- Jane to add internet access/computer use and volunteering and caring (if available)
- Jane to add year of data
- School attendance and students at risk to be added to Education section
- Any available info on schools running health promotion programs to be added to Services section
- Change Community and Govt Services to ‘Services’ and ‘Community Capability’ sections
- Query how can we compile list of all Services and how can we keep it up to date?

Once we are happy with draft, it can be given to Davis Park Working Group and Leadership Group for input.

5. Engagement of Davis Park residents

Davis Park residents will be asked for their feedback on the Services and Community Capacity sections, together with any other information they believe would be useful.

Acknowledge that the Davis Park Working Group is the expert on engagement with these residents, not this group.

The group would be interested in helping develop questions for future Davis Park resident surveys.

6. Identification of subsequent profiles

South Lake draft to be prepared for next meeting and Willagee for meeting after that.

7. Raising awareness of SWMPF online services

- Robert suggested making short video
- Linking to Facebook and Twitter
- Have a feed on what is happening in Our Davis Park
- Request Karin resend signature block

Next meeting:

The next meeting of the working group will be held at 9.30am on Thursday 18 September at Ottey Centre (venue to be confirmed with next agenda).