

SWMPF Working Group on Vulnerable and At Risk Young People Meeting

Minutes for Thursday 10th November 2016

Venue: St Patricks Community Support Centre, 12 Queen Victoria Street, Fremantle.

Date:	10 November 2016	Start Time:	9.00am	End Time:	11:15am
Temp Chair:	Judy Walls				
Present:	Joan de Castro, Simone Ryan, Rebecca O'Keeffe, Pamela Sturgeon, Michelle Ann Lewis, Pascal Veyradier.				
Apologies:	Denise Henden, Jayde Robinson-Clancy				

Agenda Item	Issues Discussed	Action
1. Welcome	Judy welcomed everyone to the meeting, taking the role of temporary chair for this meeting. Michelle Ann Lewis was introduced as the new Chair of the SWMPF Working Group on Vulnerable and At Risk Young People.	
2. Minutes of Previous Meeting	Minutes accepted as a true record of meeting.	
3. Presentation by Jayde Robinson- Clancy and the 'Blossom Guide'	Jayde was an apology: the presentation did not proceed.	
4. Updates from groups regarding the Transition to High School Initiatives	<p>Observations:</p> <p>It was observed that there is a need to focus on engaging children's caregivers from Caralee Community School and in particular the transition from primary school to high school.</p> <p>4.1 Lakelands High School – update by Simone</p> <p>Simone confirmed that both Lakelands High School and Southlands Primary School are supportive of the Transition to High School Initiative. The initiative would involve Palmerston, as lead, with Jayde Robinson-Clancy from the Blossom Guide working on gender issues with girls, and Stacey Ward who runs a boxercise programme, particularly for girls. It was suggested that this would be a good pilot</p>	

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	<p>programme, and should it prove successful, then other schools may wish to get involved.</p> <p>Reflections on grant and possible funding to support the proposal for the transition programme (group discussion)</p> <p>Observations about grant processes, writing successful applications and funding rounds were made. It was noted that there was a workshop on how to write effective grant funding submissions which might be helpful. Possible funding sources include City of Cockburn community grants (March 2017), or Local Government Youth Activity Grants.</p> <p>Agreed:</p> <p>It was agreed that available members from this working group would come together at a later date to work on a grant application for funding for the transition programme. Pamela, Joan, Simone and Judy advised that they were available. A date was confirmed: 9am Thursday 8th December at the Cockburn Integrated Health Centre – Judy to book venue.</p> <p>4.2 Caralee Community School.</p> <p>Simone noted that consistency was necessary to run effective programs and build relationships with students over time. However recently this had not been achieved as some of the weekly activities that had been scheduled needed to be changed at the last minute, due to changes in personnel available to participate.</p> <p>4.3 Fremantle College</p> <p>Denise was not present to provide an update on discussions with Fremantle College – Judy to follow up with her.</p>	<p>Action: This group to work on a grant submission.</p> <p>Action: Simone to discuss future sessions with Emma – Koya.</p> <p>Action: Judy to follow up with Denise.</p>
<p>5. Updates from groups regarding other initiatives</p>	<p>4.1 Engagement with Parents and Caregivers</p> <p>Reflections and observations were made on how to engage parents and caregivers. It was agreed that it was a complex challenge.</p> <p>4.2 End of Year Working Lunches</p> <p>End of term / graduation lunch</p> <p>Group discussion moved to how/if to acknowledge the achievements of the graduating students from the South Lake Rocketeers & Caralee Idea Hunterz, and the end of school year celebration for participants. Consider inviting parents, working group members, and others. Working group members may provide food, or financial contributions.</p>	<p>Action: The working group members to consider ideas for engagement and bring ideas to the next meeting.</p>

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	<p>Agreed:</p> <p>It was decided to pursue the opportunity for an end of term/ graduation lunch in early December. Participation of working group members was encouraged. Potentially Dec 7 (10.30-12.30) at South Lake, and possibly Dec 1 or 2 at Caralee - dates to be confirmed.</p>	Action: Simone to follow up.
6. Updates from SWMPF and Leadership Group meeting	<p>5.1 Grant Funding opportunity</p> <p>The SWMPF Leadership Group has requested Innovative Grant Funding submissions. The closing date for submissions is 23 November 2016.</p>	
7. Updates from other SWMPF Working Groups	<p>7.1 Communications Platform</p> <p>It is anticipated that YAMMER – the new communications platform will be launched this week. Invitations will be sent out to SWMPF members.</p> <p>7.2 Evidence based modelling</p> <p>The qualitative data collection for the EY modelling process is planned with the 2 schools, for November.</p>	
8. Any other business	<p>8. Officeworks' money for schools</p> <p>Joan noted that to date there had been no confirmation of what the Officeworks funding would be used for. Judy had approached Caralee for receipts for the paint they had bought for the project, but to date had no response. There was a discussion about using some funds for the end of term lunches, or T-Shirts for the graduating students, participants in the programme. Joan commented that she needed to inform Officeworks sooner rather than later of the use of the funds.</p> <p>Agreed:</p> <p>That the money should be spent sooner rather than later to prevent the possibility that Officeworks would be hesitant in providing funds in the future, however there was no final decision on how to spend the funds. Any receipts that members could send to Joan in the next 2 weeks would be funded.</p>	
Next Meeting	Monday 16 th January , City of Fremantle to host.	
Meeting Closed	11.15am	