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## Minutes

### Meeting of the SWMPF Davis Park Working Group

9.00am – 11.00am, Friday 23 May 2014

Fifth Avenue Cafe, 199 South Street (Cnr Fifth Avenue), Beaconsfield

**Interim chair:** Karin Mac Arthur, Community Partnership Broker, SWMPF

**Participants:** Mike Pforr (Coordinator, Community Development, City of Fremantle); Sgt Brad Cooper (WA Police); Inspector Darren Wynne (WA Police); Jayne Hickman (Housing Services Officer, Department of Housing); Ryan Boyd (A/Team Leader, Department of Housing); Stephen Loo (Aboriginal Practice Leader, Department for Child Protection and Family Support); Dylan Smith (Executive Officer, Fremantle Foundation); Alison Lawrie (Manager Accommodation Program, Fremantle Multicultural Centre); Sue Rowe, Manager Attendance Behaviour and Wellbeing, Department of Education); Colin Alston (LAC Manager, Fremantle, Disability Services Commission); Karen Chalcraft (Manager, Parenting and Family Support, UnitingCare West); Kim Marshall (Coordinator, South Metro Community Drug Service)

**Davis Park residents:** Margaret McKenzie, Chor – Ueang Singleton, Bianca Gabrielson, Karen Anderson, Megan O'Meara, Mott Mott (temporarily).

**Apologies:** Rebecca Slavin (Centre Manager, Fremantle Police & Community Youth Centre - PCYC); Jenni Magenta (Executive Director, Communities Training and Development, Paediatric Nursing Services Ltd); Julie Mitchell (General Manager, South Metropolitan Youth Link – SMYL) ; Natalie Procino (Manager, International Early Learning Centre)

#### 1. Welcome

Karin welcomed all participants to the inaugural meeting of the South West Metropolitan Partnership Forum's working group, which is dedicated to improving the quality of life for all residents in Davis Park over the next two years (the life of this pilot project, which we hope will be extended!).

All participants introduced themselves and explained how they would be contributing to the work of the group. Together, the group represents a wealth of knowledge, skills, expertise and, above all, commitment and goodwill, which

will go a long way towards developing appropriate collaborative responses to the issues identified by Davis Park residents to date.

## **2. Functions and objectives of the Davis Park working group**

An outline of the key functions and objectives of the working group was provided to all participants before the meeting. In sum, these are to develop and implement an action plan to address issues identified by the residents of Davis Park.

The working group approved the draft project outcomes circulated before the meeting, namely:

- Davis Park enjoys a positive image in the media and broader community
- Davis Park residents feel safe and supported in their community
- School-age children and young people attend school
- Children and young people are engaged in meaningful activities

## **3. Discussion on how the working group will engage the Davis Park community, including children and young people, to ensure their needs are driving all initiatives undertaken**

- It was agreed by all that we need to provide all residents of Davis Park with the opportunity to meet face-to-face with the members of the working group in a social setting. It was decided to hold a community event at Davis Park on a Saturday afternoon to which all residents would be invited (by distributing flyers to all households and meetings places, such as the child care centre). One or two prominent sports people would be invited in order to attract residents to the event. This would provide the occasion to invite feedback from residents on the proposed initiatives the working group might undertake (see below) as well as inviting other ideas. The service providers represented on the working group would be available to answer residents' questions at the event.
- It was agreed that this would be the first in a series of regular community events, which would then be specifically targeted at particular groups, eg one for children, another for teenagers, and so on. Working group participants would take turns in organizing these events.
- At the same time, it was agreed to produce a regular newsletter. This would be developed by Margaret McKenzie, with support from a graphic design student from TAFE college and with contributions from the service providers (including, in particular, updates from the Departments of Housing and Education and the WA Police as to initiatives currently under way in Davis Park).
- Other engagement initiatives would include using the working group members' networks to spread the word, social media, advertising (subject to costs) etc

- Recognising the importance of imagery in community engagement, it was agreed to provide children (two sets of age groups) at the event with disposable instamatic cameras to record 'before and after' photos of their community (subject to funding being sourced). These would be used in the newsletter.
- It was agreed that in all these initiatives, we needed to send very clear messages, in simple language, so that people could easily understand what the project is about. Also to give the project (and newsletter) a specific name that residents could immediately identify with, for example: Transforming Davis Park; Davis Park Renewal; the Davis Park Make Over; Our Community Rules...

**Actions:** Thank you to the following for kindly agreeing to undertake the following:

- The Department of Housing to organize the first community event (a sausage sizzle) in Davis Park.
- Dylan Smith to organize the sports people. Their availability would determine the date the event is to be held.
- Colin Alston to contact TAFE to identify a graphic designer to assist Margaret.
- Margaret McKenzie to develop newsletter.
- All participants to contribute to newsletter as appropriate.
- Karin to draft key (positive) messages (including project outcomes) and project name in simple language and invite feedback from working group.
- Karin to send demographic data re Davis Park to working group members to assist in tailoring our community engagement initiatives.

#### **4. Prioritization of possible initiatives to be undertaken for community consideration – refer draft action plan and notes from SWMPF Planning Day**

It was agreed that the majority of the initiatives listed in the draft action plan, including the establishment of an ongoing residents group and specific initiatives requested of the City of Fremantle, required further input from the broader Davis Park community. They would therefore be discussed at the community event.

The remaining initiatives, notably increased Department of Housing presence for tenancy management and support, sensitive allocation of housing, and outreach Alcohol and Other Drug officers and Education officers would be addressed by the relevant agencies and updates provided in the Davis Park newsletter.

The working group would also progress work to establish a 'drop-in centre' in or near Davis Park.

**Actions:**

- Colin Alston kindly agreed to meet with the City of Fremantle in relation to the Bruce Lee Oval redevelopment consultations under way and raise this as a possible site for the drop-in centre.

**5. Appointment of permanent working group Chairperson and Secretary (refer attached selection criteria)**

No nominations have been received yet. Meagan O'Meara said she would like to receive training to provide her with the skills to chair these meetings.

- Karin to follow up re appointment of chair and secretary as she is unable to assume these roles on an ongoing basis.
- Karin to follow up with Meagan re training support.

**6. Discussion on frequency of working group meetings, best meeting times and days**

It was agreed that the working group would meet on a fortnightly basis until the community events are organized. It would then meet on a monthly basis. The meetings will be held at 9am on a Friday. **The next meeting will be held at 9am on Friday 13 June.** Venue to be advised.

- Colin Alston to see if TAFE might provide a meeting room for the working group.
- Karin to find other venue close by if TAFE not an option.

**7. Any other business**

No other matters arising.