

SWMPF Leadership Group Meeting

Minutes

9.30am – 11.30am, Friday December 2, 2016
Fremantle Leisure Centre

1. Welcome and apologies (Chairman)

Attendees:

Organisation	Representative
Anglicare WA	Jennie Grey
Child and Adolescent Mental Health Service	Catherine Hollingworth
Fremantle Multicultural Centre	Peta Wooton
SMYL Community Services	Julie Mitchell
Housing Authority	Steve Altham
Department of Child Protection	Glenn Mace
Department of Social Services	Michelle Lewis
Department of Sport & Recreation	Eleanor Jones
Uniting Care West	Kim Brooklyn
City of Cockburn	Jill Zumach
Business representative	Gary Ryan
Community representative	Maureen Colgan
St Patrick's Community Support Centre	Michael Piu
SWMPF	Judy Walls
SWMPF	Jenni Gordon
WAPHA	Jane Harwood

Apologies:

Lesley Moreschi (Meerilinga)	Bev Bone (Cty of Fremantle)
Tracey Delamare (Rockybay)	Luli Kastrati (Access Housing)
Kay Hlaing (Ruah)	Dylan Smith (Fremantle Foundation)
Deb Edwards (DSS)	Gary Anderson (Dept of Education)
Leanne Harthill (Melville)	Bram Dickens (Palmerston)
Colin Alston (DSC)	Sarsh Tadier (Black Swan Health)
Gail Bowman (Cockburn)	Phil Kemp (Business Foundations)

Proxies:

Jill Zumach (for Gail Bowman -Cockburn)

2. Revised Agenda has been provided

A revised agenda was circulated to participants to reflect the results of the shortlisting process.

3. Approval of minutes of last meeting (7 October 2016)

Minutes were approved without change.

4. Actions arising from the minutes of last meeting (7 October 2016)

The following actions were noted in the minutes of the last meeting:

***Action:** Chairs of Working groups to add a standing item on working group meeting agendas for updates from around the Forum.*

This has been actioned in some working groups, with either the SWMPF Exec Director providing updates or the chairs.

***Action:** Revise the Innovative Funding Grant Guidelines to reflect the agreements made by the Leadership Group.*

This was actioned and a revised set of Guidelines were distributed to all SWMPF members.

***Action:** Judy to investigate the option on My Community Directory.*

This was actioned, however the My Community Directory doesn't yet have the option of a communications platform. As such, YAMMER was launched on 11 Nov and we now have 24 members active on the site.

The chair encouraged all members to accept your invitation to join and if you didn't receive an invitation, please contact Jenni.

5. Questions arising from the Update Report by Executive Director and Chairs of Working Groups

Due to the full agenda this meeting, no updates were presented, and the members were requested to present any questions regarding the report. No questions were offered and the report was accepted.

6. Innovative Funding Grant ,

The chair reminded the group of our commitment / group intention (as agreed at the last meeting) related to the grant making process to be courageous, and show leadership in our decision making process, to look to the ultimate good of the community, and consider bids as a member of the Partnership Forum and not from the perspective of individual agencies or consortiums.

a) Results from application and shortlisting process

The Chair presented the results of the submission & shortlisting process as follows:

- Steering Committee met to review applications on Tuesday.
- Very small number of submissions (2) were received
- Lead us to reflect on the reasons why – bad timing, short lead time, etc (to be explored further in b) below)
- The Steering Committee reflected also on the principles involved in the process, and felt that we have unintentionally set up a process which is counterintuitive to the Collective Impact Model.
- By organizing a competitive bid process, we have not provided the environment conducive to collaboration and nor is it Innovative in nature.
- We did not provide enough clarity on what an innovative collective bid might look like, we didn't prepare people enough at the outset.
- As a result, the Steering Committee declined to shortlist either proposal.
- The Chair wished to acknowledge the efforts of the consortia which submitted proposals, and thank them for their hard work.

b) Reflections on the grant process (group discussion)

The Leadership Group provided the following feedback regarding the process:

- Timing (many other tenders needing attention at the same time)
- Many other tenders also requiring a collaborative / partnership approach
- Cost / benefit analysis is undertaken by all organisations when determining whether or not to tender, and hence the amount of funding was not necessarily a limiting factor.
- Some reminders to members, encouragement to participate would help.
- The process of partnering with other agencies to develop a proposal was a positive process, and one from which learning can be drawn.
- The partnering process demonstrated that we are only scratching the surface of the depth and breadth of collaboration that is possible across agencies.
- The decision taken as a group to halt the process, learn from our mistakes, and reset the process in a more strategic way is a courageous decision and demonstrates the maturity and level of trust that the group has developed.
- It is incumbent upon us to document well our process and learning from this experience.

c) Where to from here?

The Chair presented a couple of options which we might consider including extending the deadline, however it was felt that this did not address the fundamental flaw in the competitive process.

The other option presented to the Leadership Group for consideration was to reset the process from the beginning, with a non-competitive model. It was proposed to organise a well facilitated workshop to explain the concept in more depth, provide an example of a project which reflects well the concept, and then look to generate an idea which we all consider to have collective impact. From there, the participants in a project would be identified.

WAPHA shared their experiences with a similar Innovation Fund. Whilst they received a reasonable amount of submissions, the quality was inconsistent, particularly as it related to demonstrating a collective approach. It also demonstrated the risk adverse nature of organisations in terms of their willingness to risk presenting more innovative programming.

Glenn Mace (DCP) reflected on how the SWMPF originated out of a similar workshop process, and the working group projects were also the result of group discussion and consensus of priorities.

It was also suggested that a number of issues potentially worth pursuing came out of the Annual Planning Day in August 2016.

Examples of consensus prioritization processes were provided including:

- Health Council – Citizen’s Jury
- SA Nuclear Jury
- WA Teachers Jury

Agreed – it was agreed that the workshop should go ahead at the next Leadership Group meeting (3 February 2017), as a half day workshop (9.00-1.00pm).

Agreed – that the cost of a facilitator should be covered by member contributions. SWMPF will develop an invoice for facilitation which presents a number of different contribution amounts, to allow organizations to contribute according to their means.

b) Any other business.

Poster for Mental Health Conference – Jennie Gray suggested that SWMPF present a submission for posters demonstrating SWMPF initiatives for the Mental Health Conference. Submissions due on Dec 9.

Agreed – that this is a potentially good initiative for SWMPF to pursue.

Action: Judy to look into the possibility of developing a submission to the conference drawing on contributions from the various SWMPF Working Groups.

Think Tank –

The CWS Working Group feel that few referrals to the Think Tank were being received, however one potential idea was to discuss complex issues around Housing, as many SWMPF members worked in the housing sector.

Agreed – that this was a good idea to be addressed by the Think Tank.

c) Next meeting date 3 February 2017

This will be a special meeting of the Leadership Group, a facilitated workshop designed to generate discussion and potential focus for the Innovative funding grant. The meeting would be scheduled for half a day (9.00-1.00pm)