

SWMPF Leadership Group Meeting

Minutes

9.00am – 11.00am, Friday February 3, 2017
City of Melville Conference Room

Attendees:

Organisation	Representative
Anglicare WA	Jennie Grey
Access Housing	Alison Paterson
SMYL Community Services	Julie Mitchell
Housing Authority	Steve Altham
Department of Child Protection	Glenn Mace
Disability Services	Colin Alston
Department of Sport & Recreation	Eleanor Jones
City of Melville	Leanne Hartill
Black Swan Health	Sarah Tadier
Business representative	Gary Ryan
St Patrick's Community Support Centre	Michael Piu
SWMPF	Judy Walls
SWMPF	Jenni Gordon
WAPHA	Jane Harwood
Special guests:	
WAPHA	Jody Niven
WAPHA	Krystyna Cieslawski

1. Welcome and apologies (Chairman)

- a) The Chair made the acknowledgment of country, and introduced the Mayor of City of Melville – Russell Aubrey.
- b) The Mayor – City of Melville – Russell Aubrey welcomed the SWMPF to Melville and wished us well for our meeting. He acknowledged the achievements of the SWMPF, and the awards received to date.
- c) **Apologies:**

Lesley Moreschi (Meerilinga)	Bev Bone (Cty of Fremantle)
Tracey Delamare (Rockybay)	Luli Kastrati (Access Housing)
Kay Hlaing (Ruah)	Kim Brooklyn (Uniting Care West)
Peta Wootoon (FMCC)	Gary Anderson (Dept of Education)
Phil Kemp (Business Foundations)	Claire Heffernan (Corrective Services)
Maureen Colgan (Community)	Gail Bowman (City of Cockburn)

Proxies:

Alison Paterson (for Luli Kastrati – Access Housing)

The Chair then announced the Active Citizenship Award from the City of Fremantle, which the SWMPF had received on Jan 26, 2017, being an award for all members of SWMPF.

2. Approval of minutes of last meeting (2 December 2016)

Minutes were approved without change.

3. Actions arising from the minutes of last meeting (2 December 2016)

The following actions were noted in the minutes of the last meeting:

Agreement: Last meeting was dedicated to agreeing a new process going forward for the Innovative funding grant. However, due to this new opportunity with WAPHA, the situation has changed, and this will be discussed during agenda item 5.

Action: Judy was to look into the possibility of developing a submission to the WA Mental Health conference drawing on contributions from the various SWMPF Working Groups.

Follow up – 2 submissions for poster presentations were submitted to the WA Mental Health Conference, the first to promote the *Person Centred Approach*, and the second to promote the *10 Building Blocks for Effective Collaboration*, both guidelines developed by the Coordination of Wrap Around Services Working Group. The conference will be held on 13-14 July 2017.

4. Report by Executive Director and Chairs of Working Groups

Please refer to Leadership Group Update December 2016 – January 2017 as circulated by email prior to the meeting for the ED report.

The chairs of the working groups provided brief updates, as per the report circulated.

5. Innovative Funding Grant

a) Discussion regarding opportunity for co-funding with WAPHA

Michael introduced the issue and discussed how, during the previous Leadership Group meeting, we had reviewed our innovative funding grant and agreed on a new process, which would have begun today with a facilitated half-day workshop, to jointly prioritize a project idea and begin project development. He then discussed the fact that an opportunity had arisen with WAPHA very soon after our Leadership Group meeting in December. Three meetings have now been held to attempt to define well

what the opportunity might look like from both of our perspectives, but final details are still yet to be agreed.

Judy then provided some background as to this opportunity and details of the proposal which we seem to have agreement on at this point, which include:

- WAPHA funds \$150,000 + SWMPF funds \$75,000 = Total funds available \$225,000
- 1 grant / project
- Initiative must be *Innovative* & have strong link to *Primary health care*
- Facilitated project design process as previously agreed with SWMPF membership
- Timeframe 1 July 2017 – 30 June 2018
- Eligibility – SWMPF members
- Geographical boundaries – 3 LGAs (Fremantle, Melville, Cockburn)
- SWMPF to manage the grant process

Krystyna Cieslawski (WAPHA) then presented on why they approached SWMPF and the conditions which were necessary to advance this co-funding arrangement (*see presentation attached*), particularly WAPHA's definition of Primary health care.

Krystyna's presentation was then followed by a discussion regarding the WAPHA definition of Primary health care and the dominance of GPs in their model. An attempt was made to determine if a broader definition of Primary Health, involving other allied health care providers would be considered appropriate in the scope of this project. This requires further investigation. There was also much discussion regarding the social determinants of health and what did this mean in relation to the development of a project.

Michael then requested WAPHA to leave the room and thanked them for their presentation and openness to discussion.

b) Decision by Leadership Group

Michael facilitated a discussion amongst members regarding the proposal. Discussion focused on our ability to meet the criteria defined by WAPHA particularly in terms of the link to primary health care, and importantly the decision making process going forward.

It was agreed that the process going forward would be best served by:

- agreeing & outlining clearly in writing the essential criteria which need to be met by any project to achieve funding from WAPHA;
- including WAPHA personnel in the project design process from the outset, and regularly checking in during the design phase to ensure that the essential criteria outlined above are being met.

There was also a discussion regarding the importance of consultation with community members in relation to any proposed project. Whilst it was agreed that this is a very important step in the process going forward, we need to determine our project ideas / priorities in the first instance, to allow for constructive engagement with community.

The group discussed the non-negotiable conditions of any deal with WAPHA going forward, and these included:

- A broader definition of primary health care (beyond GPs);
- The decision making process in terms of the final project proposal would involve all members of the Leadership Group with an equal say, including WAPHA. WAPHA would not have any veto rights, and their vote would not carry more weight than any other member.

Agreed: it was agreed by the Leadership Group that the WAPHA opportunity is greatly appreciated and worth pursuing, and that the SWMPF Chair and ED are mandated to negotiate with WAPHA to secure the non-negotiable conditions as outlined above. Should this not be achievable, SWMPF would continue to build their programme on the basis as agreed at the previous Leadership Group meeting, with the existing \$75,000.

c) Discussion regarding process going forward

Action: The SWMPF Chair & ED would meet with WAPHA to negotiate on behalf of the Forum, the non-negotiable conditions as outlined above.

Agreed: it was agreed that the first project design workshop should be organized within the next month.

Action: SWMPF to provide a doodle poll with a series of dates to attempt to reach a consensus on a meeting date.

6. Any other business.

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7. Next meeting date

The next meeting of the Leadership Group will be a project design workshop, the date to be advised.